

Minutes of the Virtual Joint Transportation Committee (JTC) Meeting  
 Wednesday, May 12, 2021  
 Pioneer Valley Planning Commission  
 60 Congress Street, Springfield, Massachusetts 01104

**Present were:**

Name	Affiliation	Name	Affiliation
Dan Banister	Williamsburg Highway Dept.	Van Kacoyannakis	Civil Engineer, VHB
Glenn Barrington	Manager, UMass Transit Services	Tim Keane	Town Engineer, Longmeadow
Randy Brown	DPW Director, Southwick	Connor Knightly	Proj. Mgr./Engineer, W. Springfield
Paul Burns	PVTA Director, Transit Operations	Andy Krar	City Engineer, Springfield
Matt Chase	Senior Project Manager, VHB	Derek Krevat	Transportation Planner, MassDOT
Robert Colson	DPW Director, West Springfield	Martha LaCrosse	Finance Committee, Granville
Mark Cressotti	City Engineer, Westfield	Mike McManus	Superintendent, Holyoke DPW
Nick Dines	Town of Williamsburg	Dan Murphy	City Engineer, Easthampton
Wayne Feiden	Northampton Planning Director	Carmen Rosado	Stavros
Peter Frieri	MassDOT District 1	Jason Skeels	Town Engineer, Amherst
Laura Hanson	MassDOT District 2	Marvin Ward	MassBike Easthampton
Betsy Johnson	Walk/Bike Springfield	Steve Williams	DPW Director, Belchertown
<b>PVPC Staff</b>			
Andy McCaul	Senior Transportation Planner	Dana Roscoe	Principal Planner
Jeff McCollough	Senior Transportation Planner	Gary Roux	Principal Planner
		Louise Sullivan	Admin Support

**1. Open Meeting**

PVPC Principal Planner Dana Roscoe opened the JTC Zoom meeting at 10:15 a.m. and he asked PVPC Senior Transportation Planner Andy McCaul to perform a roll call.

**2. Minutes of Previous Meeting**

Mr. McCaul stated that there was a quorum present, and he asked for a motion to approve the Joint Transportation Committee (JTC) minutes of the April 14th JTC meeting.

MOVED BY MARVIN WARD, OF MASSBIKE EASTHAMPTON, SECONDED BY MARK CRESSOTTI, OF THE CITY OF WESTFIELD, TO APPROVE THE JOINT TRANSPORTATION COMMITTEE (JTC) MEETING MINUTES OF THE APRIL 14, 2021 MEETING. ALL IN FAVOR, NONE OPPOSED, THE MOTION CARRIES.

Mr. Roscoe postponed agenda item 3 until later in the meeting and he moved to take up agenda item 4.

**4. FFY 2022 Unified Planning Work Program (UPWP) –Currently out for Public Review**

PVPC Principal Planner Gary Roux stated that the FFY 2022 Unified Planning Work Program (UPWP) was released for the required 21-day public review at the April MPO meeting. Mr. Roux reported that comments were received from the Massachusetts Department of Transportation (MassDOT) requesting some clarifications which will be addressed and included in the final FFY 2022 UPWP. Additionally, Walk/Bike Springfield has requested a website for the Connecticut River Walk and Bikeway. Mr. Roux explained that the Connecticut River Bikeway can be incorporated in the [www.pvpc.org](http://www.pvpc.org) website but an internal discussion is needed in order to include a planning task in the UPWP. He added that comments regarding the UPWP will be accepted until the May 25th MPO meeting and he asked for a motion to recommend that the MPO endorse the FFY 2022 UPWP on May 25th.

MOVED BY BETSY JOHNSON, OF WALK/BIKE SPRINGFIELD, SECONDED BY MARVIN WARD, OF MASSBIKE EASTHAMPTON, TO APPROVE THE RECOMMENDATION THAT THE MPO MEMBERS ENDORSE THE DRAFT FFY 2022 UNIFIED PLANNING WORK PROGRAM (UPWP) AS PRESENTED BY PIONEER VALLEY PLANNING COMMISSION (PVPC) STAFF.

Mr. Roscoe called for a roll call vote.

ALL IN FAVOR, NONE OPPOSED, THE MOTION CARRIES.

**5. FFY 2022 – 2026 TIP Development- Currently out for Public Review**

PVPC Senior Transportation Planner Andy McCaul remarked that a recommendation is needed today from the JTC members that the MPO members endorse the FFY 2022 – 2026 Transportation Improvement Program (TIP) at their upcoming May 25th meeting. Mr. McCaul then displayed a document entitled *TIP Development* illustrating a Transit table and a Highway table. He referred to the Transit table and announced the Transit Capital Investments for FFY 2022 – 2025 as follows: \$25,770,768 in 2022; \$27,160,305 in 2023; \$30,516,886 in 2024; \$24,751,604 in 2025 and \$24,299,150 in 2026. Mr. McCaul reported that on a yearly basis, the Pioneer Valley Transit Authority (PVTA) applies for various grants to increase investments in capital and operating expenses and this document will be amended once all the funding has been received.

Referring to the Highway table, Mr. McCaul reported the following totals of Programmed Funds: \$26,839,851 in 2022; \$27,208,514 in 2023; \$27,202,550 in 2024; \$23,991,612 in 2025; and \$22,487,591 in 2026. Mr. McCaul noted that there is some money in 2025 and 2026, and PVPC staff will strive to come as close to the target funding as possible. Mr. McCaul added that comments were received during the 21-day public review from MassDOT requesting a more accurate depiction of funding distribution and the City of Chicopee commented on the Granby Road at Montgomery Road Intersection.

Mr. Roscoe underscored that there have been no changes to TIP projects since the FFY 2022 – 2026 TIP was originally proposed back in February. Mr. Roscoe then called for a motion to recommend to the MPO that MPO endorse the FFY 2022 – 2026 TIP

MOVED BY MARVIN WARD, OF MASSBIKE EASTHAMPTON, SECONDED BY PAUL BURNS, OF THE PIONEER VALLEY TRANSIT AUTHORITY, TO APPROVE THE RECOMMENDATION THAT THE MPO MEMBERS ENDORSE THE DRAFT FFY 2022 – 2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AS PRESENTED BY PIONEER VALLEY PLANNING COMMISSION (PVPC) STAFF

Mr. Roscoe asked if there were any questions or comments. There being none, he called for a roll call vote.

ALL IN FAVOR, NONE OPPOSED, THE MOTION CARRIES.

### **3. JTC Chair and Vice Chair Nominations**

PVPC Principal Planner Dana Roscoe announced that former Chairman of the JTC, Jim Czach, has moved on and Mark Cressotti is nearing the end of his term as Vice Chairman. Mr. Roscoe reported that Mike McManus (City of Holyoke) has expressed interest in Chairman position and Dave Desrosiers (Town of Granby) is interested in the Vice Chairman position. Mr. Roscoe indicated that the JTC members could either move the slate of these two JTC members or they could entertain additional nominations for these two positions.

MOVED BY WAYNE FEIDEN, PLANNING DIRECTOR OF THE CITY OF NORTHAMPTON, SECONDED BY MARVIN WARD, OF MASSBIKE EASTHAMPTON, TO APPOINT MICHAEL MCMANUS AS CHAIRMAN OF THE JOINT TRANSPORTATION COMMITTEE (JTC) AND TO APPOINT DAVID DESROSIERS AS VICE CHAIRMAN OF THE JOINT TRANSPORTATION COMMITTEE (JTC).

Mr. Roscoe called for a roll call vote.

ALL IN FAVOR, NONE OPPOSED, THE MOTION CARRIES.

Mr. Roscoe then passed the gavel to Mike McManus and Mr. McManus moved on to the next agenda item.

### **6. Other Business**

Betsy Johnson of Walk/Bike Springfield, announced that Bay State Bike Month is scheduled for this September with the third week of September as the focus of activities which will include social media challenges and the annual MassCommute Bicycle Challenge taking place September 20-24, 2021. Ms. Johnson urged the JTC members to visit the MassBike website, [www.massbike.org](http://www.massbike.org) and she added that there are two new ValleyBike stations, one in Chicopee and one in West Springfield with a new Chicopee station scheduled to launch this summer.

Mr. McCaul announced that this is Round 2 of the MassDOT Shared Streets and Spaces Grant Program. The deadline for applications is May 21st and awards will be announced in June of this year. Mr. McCaul explained that if a municipality has a project that can be completed by September of this year, it will take priority for awarded funds. He underscored that the deadline to implement any project that's awarded is December 31, 2021. Mr. McCaul added that the JTC members need to submit applications as soon as possible.

7. **Adjourn**

Mr. McManus thanked everyone for their attendance and he called for a motion to adjourn.

MOVED BY MARVIN WARD, OF MASSBIKE EASTHAMPTON, SECONDED BY MARK CRESSOTTI OF THE CITY OF WESTFIELD, TO ADJOURN THE JOINT TRANSPORTATION COMMITTEE (JTC) MEETING AT 10:45 A.M. ALL IN FAVOR, NONE OPPOSED, THE MOTION CARRIES

Mr. McManus announced that the next JTC meeting is scheduled for June 9th at 10:15 a.m. Mr. McManus adjourned this meeting at 10:45 a.m.

**Relevant Documents Emailed for this April 14, 2021 JTC Meeting:**

- *Joint Transportation May 12, 2021 Meeting Agenda*
- *Minutes of the April 14, 2021 Joint Transportation Committee Meetings*
- *Draft FFY 2022 – 2026 TIP Document*
- *FFY 2022 – 2026 TIP Development Schedule*
- *Draft FFY2022 Unified Planning Work Program*