

Minutes of the Joint Transportation Committee (JTC) Zoom Meeting

Wednesday, January 11, 2023

Present were:

Name	Affiliation	Name	Affiliation
Daryl Amaral	MassDOT District 2	Betsy Johnson	Pedestrian Rep/WalkBike Springfield
Daniel Banister	Town of Williamsburg	Van Kacoyannakis	VHB
Ben Breger	MassDOT District 2	Timothy Keane	Town of Longmeadow
Carolyn Brennan	Town of Wilbraham	Connor Knightly	Town of West Springfield
Gary Briere	MassBike	Andrew Krar	City of Springfield
Paul Burns	PVTA	Scott McCarthy	Town of Hadley
Michelle Chase	Town Engineer, Agawam	Allison McMordie	City of Westfield
Bill Dwyer	Town of Hadley, JTC Chair	Dan Murphy	City of Easthampton
Doug Ellis	City of Chicopee	Dawn Nims	City of Holyoke
Peter Frieri	MassDOT District 1	Carmen Rosada	STAVROS
Matt Gamelli	City of Westfield	Steve Savaria	Fuss & O'Neill
Alexis Hosea-Abbott	MassBike		
PVPC Staff			
Rana Al-Jammal	Senior Planner Specialist	Dana Roscoe	Principal Planner
Andrew McCaul	Senior Transportation Planner	Gary Roux	Principal Planner
Jeffrey McCollough	Senior Transportation Planner	Lynn Shell	Admin Support

1. Open Meeting

Bill Dwyer, Joint Transportation Committee (JTC) Chair, opened the January 11, 2023 JTC meeting at 10:00 a.m. Mr. Dwyer reviewed the virtual meeting format, and he noted that the meeting is being recorded. PVPC Senior Planner Andrew McCaul took roll call and he confirmed that there was a quorum.

2. Minutes of Previous Meeting

Mr. Dwyer asked for a motion to approve the December 14, 2022 JTC minutes.

MOVED BY PAUL BURNS, PVTA, SECONDED BY CONNOR KNIGHTLY, WEST SPRINGFIELD, TO APPROVE THE DECEMBER 14, 2022 JOINT TRANSPORTATION COMMITTEE (JTC) MEETING MINUTES. THE MINUTES WERE APPROVED BY ROLL CALL VOTE.

Mr. Dwyer then moved to take up agenda item 3.

3. Annual Title VI Report Update

PVPC Senior Planner Jeffrey McCollough noted that the Annual Title VI Report update was released for public review. He stated that as part of this process, PVPC looked at the distribution of the Transportation Improvement Program (TIP) projects based on low-income minority population block groups and did an assessment of how those funds are distributed. PVPC also ensured that our vital documents are translated into the languages spoken in our region. Mr. McCollough added that PVPC created a website for this information:

<http://pvmop.vpc.org/civil-rights-title-vi/> Mr. McCollough stated that the JTC is being asked to make a recommendation to the MPO for endorsement of the Title VI Report and Language Action Plan.

Mr. Dwyer called for a motion to recommend that the MPO endorse the updated Title VI Report and Language Access Plan (LAP) currently out for 21-day public review.

MOVED BY CARMEN ROSADO, STRAVROS, SECONDED BY BETSY JOHNSON, WALK/BIKE SPRINGFIELD, TO RECOMMEND THAT THE MPO ENDORSE THE UPDATED TITLE VI REPORT AND LANGUAGE ACCESS PLAN (LAP) CURRENTLY OUT FOR PUBLIC REVIEW. THE MOTION CARRIED UNANIMOUSLY FOLLOWING A ROLL CALL VOTE.

Mr. Dwyer then moved to take up agenda item 4.

4. FFY 2023-2027 TIP

PVPC Senior Planner Andrew McCaul stated that he is asking the JTC to recommend that the MPO endorse the FFY 2023 TIP amendments currently out for public review. He noted that the proposed changes were discussed at our last JTC meeting. He then briefly reviewed the Transit Amendment and the Highway Amendment which he also shared on the screen.

Mr. Dwyer asked for a motion to recommend that the MPO endorse the TIP amendments.

MOVED BY PAUL BURNS, PVTA, SECONDED BY DAN MURPHY, CITY OF EASTHAMPTON, TO RECOMMEND THAT THE MPO ENDORSE THE FFY 2023 TIP AMENDMENTS CURRENTLY OUT FOR PUBLIC REVIEW. THE MOTION CARRIED UNANIMOUSLY FOLLOWING A ROLL CALL VOTE.

Mr. Dwyer then moved to take up agenda item 5.

5. PVMPO FFY 2024-2028 Performance Measures

PVPC Senior Planner Gary Roux stated that he is looking for a motion from the JTC to recommend that the MPO endorse the 2023 Safety Targets. Mr. Roux stated that the MPO is required to adopt new safety targets every year and he noted that we use the MassDOT targets as our regional targets. Mr. Roux pointed out that the three areas that require adoption of specific targets are PM1 – Safety Measures; PM2 – Pavement/Bridge Performance; and PM3 – System Performance. He stated that at the February JTC meeting, there will be a presentation from MassDOT on the PM2 and PM3 Targets.

Mr. Roux then shared a slide on the 5 annual safety targets required by state DOTs and MPOs. He reviewed a slide entitled *Total Fatalities – 5 Year Averages* as well as a slide on the *Total Fatalities in the PVPC Region*, and he noted that the numbers have increased over the last few years. Mr. Roux then talked about the *Total Serious Injuries – 5 Year Averages* as well as serious injury crashes for the region. He also reviewed the 5-year averages for the total number of non-motorized fatalities and serious injuries as well as the non-motorist fatalities and serious injuries for the PVPC region. Finally, Mr. Roux shared a slide summarizing the 2023 safety performance measure targets that the MPO will be asked to adopt.

Mr. Dwyer asked for a motion to recommend that the MPO adopt the 2023 safety performance measure targets as presented.

MOVED BY PAUL BURNS, PVTA, SECONDED BY DAN MURPHY, CITY OF EASTHAMPTON, TO RECOMMEND THAT THE MPO ADOPT THE 2023 SAFETY PERFORMANCE MEASURE TARGETS AS PRESENTED.

Mr. Briere asked how we approach this in order to achieve the targets. Mr. Roux stated that this is talked about in the Massachusetts Strategic Highway Safety Plan. He noted that we need to work cooperatively on education and enforcement when we talk about something like distracted driving. He also noted that there are strategic methods such as identifying the importance of speed reduction and identifying opportunities to work with communities on potential safety grant programs. Ms. Johnson asked if we will be more or less eligible for funding if the targets are not met. Mr. Roux responded that his understanding is that when meeting our targets, we have more flexibility with how the federal transportation dollars can be used. He believed a higher level of reporting is required by the state to show they are using that money towards safety improvements with a documented track record of results. There being no further questions, Mr. Dwyer called for a vote on the motion.

THE MOTION CARRIED UNANIMOUSLY FOLLOWING A ROLL CALL VOTE.

Mr. Dwyer then moved to take up agenda item 6.

6. FFY 2024-2028 TIP Development

Mr. McCaul reviewed the TIP Development Schedule which highlights activities and goals from January through May 2023. He noted that on January 10th a letter was sent to Chief Elected Officials about the TIP development process. The letter also requests an update to the JTC membership by January 27, 2023 and includes a self-addressed stamped response card. Mr. McCaul noted that currently several municipalities are not represented on the JTC, and the goal is to increase membership participation. Mr. McCaul also stated that a copy of the updated TEC forms will be sent to the project proponents, and an email will be sent to the JTC about the TIP development process. It will include the schedule, a link to sign up for project review, the draft list of the project universe and a link to the Zoom meeting scheduled for Thursday, February 9th. Mr. McCaul explained that the meeting was moved to the second Thursday because MassDOT TIP Days will take place on February 7th and 8th. He asked JTC members to put the dates on their calendars. Mr. McCaul then shared the 2024-2028 Draft Project Universe list which he noted was distributed to the JTC. He asked JTC members to review the list and to let him know if they have an approved project in their municipality that is not on the list so he can add it prior to the MPO meeting.

Mr. Dwyer then moved to take up agenda item 7.

7. FFY 2024 Regional Transportation Plan (RTP) - Update

Mr. Roux reviewed the schedule for the RTP update which he shared on the screen, and he stated that he hopes to have a web page with direct access to current RTP update efforts. Mr. Roux noted that the primary effort at this point has been preparing for the federal certification review.

There being no questions, Mr. Dwyer moved to take up agenda item 8.

8. Pioneer Valley Metropolitan Planning Organization (PVMPO) – Federal Certification Review Update

Mr. Roux reported that PVPC staff are working with our federal partners on providing the information they requested in preparation for a February 1st on-site review. He expected that an agenda would be developed shortly, and it will be posted on the PVPC website. Mr. Roux stated that a public meeting for the certification review will be held after the February 28th MPO meeting and he noted that anyone can attend.

Mr. Dwyer moved to take up agenda item 9.

9. Other Business

Mr. Dwyer asked if there was any further business to conduct but no other business was presented for discussion.

10. Adjourn

Mr. Dwyer called for a motion to adjourn.

MOVED BY ANDY KRAR, CITY OF SPRINGFIELD, SECONDED BY PAUL BURNS, PVTA, TO ADJOURN THE JANUARY 11, 2023 JOINT TRANSPORTATION COMMITTEE (JTC) MEETING. THE MEETING WAS ADJOURNED AT 10:47 A.M. WITHOUT OBJECTION.

Relevant documents distributed at this January 11, 2023 JTC meeting:

- Joint Transportation Committee January 11, 2023 Meeting Agenda
- Minutes of the December 14, 2022 Joint Transportation Committee Meeting